

BUILDING PERMIT APPLICATION

Please complete form and bring in to City Hall. **This form must be signed by one of our officials in person.** You cannot get your permits until this form is signed.

Once the form is signed by our officials you must go to Anderson County to get your permits. They are located in the Annex Building at the corner of River Street and Fant Street in Anderson.

For additional information you may contact:

Helen Willis	(864) 338-7773 ext. 2007
Blake Foster	(864) 338-7773 ext. 2177
Anderson County Building and Codes	(864) 260-4158

Telephone _____
Fax _____

Permit Request Form

Date: _____

Permit Type:
Residential _____
Commercial _____

Description (Business, Church, Residence, School, ETC) _____

Name of property owner _____

Name of applicant (if other than property owner) _____

Contact person _____ Phone _____

Property location (911 address) _____

Tax Map Number _____ Zoning classification _____

Flood Insurance Rate Map Community # _____ Panel # _____ Effective Date _____

Flood Zone _____

Description of work:

Name of general contractor _____

Address _____

Phone _____ -

List of subcontractors: (electrical, mechanical, plumbing, etc)

Signature of property owner _____

Signature of applicant _____

Water _____ Sewer _____

Approval for issuance by _____ Date _____

All builders must have a South Carolina license. All subcontractors must be registered, certified, or licensed with the state of South Carolina. All of the above must have a City of Belton business license.

Upon completion and approval, this form may be taken to Anderson County Building Development Standards for determination of floodplain status and then to Anderson County Building and Codes to acquire a building permit.

This property is not in ___ is in ___ a designated 100-year floodplain as shown on Community Panel # 450015 0001 B, May 1, 1980. Reviewed by _____ Anderson County Development Standards.

This form not valid after 30 days from approval date.

This document is authorized by:

Laurie E. Kennedy
Clerk/Treasurer

Date